

California Well Sample Repository Board of Governors Meeting

**Minutes of Meeting
Monday, September 16, 2016 [DDH A-108]**

Members Present:

Robert Horton, Larry Knauer, Andrea Weikel, Charles James, Grant Obenshain, Anthony Rathburn, Bill Bartling, Larry Kunkel, Mark Wilson, Frank Cressy, Eric Arney, and Todd McBride

Members Absent:

Michael Clark and Randy Stephenson

I. Call to Order:

Larry Knauer called the meeting to order at 10:05 AM.

II. Announcements:

- A. Project Director's Report [Robert Horton] [Attachment B]**
- a. Antony Rathburn was introduced to the board members. Dr. Rathburn will be the new Director.
 - b. Horton presented the budget for fiscal year 2016/17
 - i. The actual expenses from 2015/16 were reviewed and the projections for 2016/17.
 - ii. Fee income has declined due to the oil field decline
 - iii. The budget was approved.
 - c. Donations
 - i. Larry Knauer will follow up on the AERA donations
 - ii. The DOGGR donation was received for 2015/16 and the donation amount was increased by \$1000/ year. The donation was set up on a donation system which will ensure the money is being collected
 - d. Status of CWSR relations with Employees, CSUB & CSUB Foundation
 - i. All entities are working collaboratively together to ensure all money is accurately accounted.
- B. Curator's Report [Charles James] [Attachment A]**
- a. **See attachment for detailed information**
 - b. State of the Repository
 - i. Always cleaning and reorganizing, relocating material from building A to B
 - ii. Charles is working with facilities to get the main rollup doors fixed.
 - iii. Four infrared heaters were installed over volunteer tables in warehouse.

- c. Volunteer Program
 - i. There are 7 regular volunteers, with volunteers on the waiting list
 - ii. Volunteers added 1055 boxes to the inventory equaling 511 wells for FY 2015/16
- d. Student assistants' projects/ Activities at the Repository
 - i. Currently there are two student assistants who are doing great work, Grant Obenshain & Mena Moerike.
- e. List of users and revenue for the 12 months
 - i. Attachment A has a complete list of clients and a breakdown of donations, fees, and what type of material is being requested.

C. Other Business [Larry Knauer]
CWSR contact list [**Attachment D**]

III. Adjournment: 11:26 am; next meeting was not scheduled.